



06 March 2020

Dear Parents,

PARENTS EVENING NURSERY – YEAR 6
MONDAY 16 MARCH AND TUESDAY 17 MARCH 2020

Arrangements are being made for our parents' open day this year. Please indicate below a time that is most convenient to you. We would be grateful if you could keep to the timetable as closely as possible as staff have a lot of parents to see. You will be notified of your appointment time nearer to the day.

During the meeting you will have the opportunity to discuss your child's progress in school and you will also have the chance to look at the work in your child's book. If you would like a meeting with myself please complete the slip below and return this to the office.

I would also remind you that we operate an "open-door" policy and therefore you are welcome to make an appointment with your child's teacher at any time during the year.

Yours sincerely,

Mrs K Key
Primary Phase Leader

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SCHOOL OPEN DAY

I would like my 10 minute allocation within this time on ***Monday 16 March /Tuesday 17 March**

3.30 – 4.00 p.m.		4.00 – 4.30 pm		4.30 – 5.00 pm	
5.00 – 5.30 pm		5.30 – 6.00pm			

Name of Child..... Class.....

.....
APPOINTMENT WITH MRS KEY

I would like to make an appointment with Mrs Key within this time ***Monday 16 March/Tuesday 17 March**

Name of Child Class.....

3.30 – 4.00 pm		4.00 – 4.30 pm		4.30 – 5.00 pm	
5.00 – 5.30 pm		5.30-6.00pm			

~~*Please delete~~

HEADTEACHER:

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