



11th November 2011

Dear Parent/Guardian,

Primary Phase Teacher progress review

We are pleased to invite you to meet with your child's class teacher on **Monday 15th November** or **Tuesday 16th November**. The purpose of the meeting is to talk about how your child is progressing this year.

Unfortunately, due to Covid19 restrictions we are unable to invite all of you into school. We therefore ask that you make an online video call with your child's form teacher. Please follow the guidance and make an appointment using the following guide:

Online Appointment Booking

The school uses an easy to use online appointment booking system. This allows you to choose your own appointment time with the class teacher and you will receive an email confirming your appointment.

Appointments can be made from Thursday 11th November at 15:00 and will close on Monday 15th November at 15:00. Should you wish to make any changes, please contact the school office. Appointments will last a maximum of 8 minutes to enable class tutors to speak with all of their class.

While we realise that 8 minutes may not seem like a lot of time, should you wish to raise anything further following the appointment, you can contact Mrs Key, Head of Primary Phase by phoning or emailing the school.

Please visit <https://ysgolcwmbrombil.schoolcloud.co.uk> to book your appointments.

(A short guide on how to add appointments is included with this letter.) Or you can go to: <https://bit.ly/onlinePEguide>

You will need the following information to make your appointment:

- Student's First Name.
- Student's Surname.
- Date of Birth.

HEADTEACHER:

MR. S. CLARKE

BERTHA ROAD
MARGAM
PORT TALBOT
SA13 2AN

www.ysgolcwmbrombil.co.uk

TEL: (01639) 760110

EMAIL: ysgolcwmbrombil@npt.school

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FORGING FUTURES TOGETHER

If you do not have access to the internet, please contact the IT department:
itsupport@ysgolcwmbrombil.co.uk who will be happy to add appointments on your behalf.

Headteacher

Mr S Clarke

HEADTEACHER:

MR. S. CLARKE

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